

JOB DESCRIPTION – Sustainability Manager

Job Title	Sustainability Manager
Date Reviewed	May 2023
Responsible To	Supply Chain Manager
Responsible For	None
Location	London

Business Profile

AVK are the UK's leading provider of critical power systems and maintenance that guarantee reliable power. For over 30 years we've been supplying UPS systems, standby diesel generators and more recently Battery Storage and Gas Generation solutions providing our clients with reliable back-up power schemes for their mission critical services and systems.

We are trusted by many of the UK's largest Data Centre operators, Finance & Banking providers and Telecommunications companies to design, install and maintain 100% power integrity by providing diesel/gas generators, uninterruptible power systems, battery storage, switchgear, protection relays and turnkey solutions.

AVK specialise in all aspects of the design, planning, implementation and on-going maintenance of critical power systems. We provide solutions for standard or large-scale bespoke applications, covering all project sizes from £1k up to £30m. Our extensive and growing client base reflects our highly regarded reputation for both quality and service.

Overview

The Sustainability Manager will be responsible for project management of new and existing projects. Will be part of or lead a team that implements sustainability advisory & training projects and will support Sustainability Knowledge Group to deliver impeccable quality that adds value to the client, based on agreed spec and guidelines (time, process, deliverable).

Responsibilities

	Provide exceptional support that builds trust, confidence in our expertise, and reputation
	Manage and deliver advisory projects including sustainability assessment and strategy, reporting, SROI, stakeholder engagement, programs, green building, assurance, training
	Identify, recommend and lead improvement initiatives for clients based on gaps, opportunities, client requirements, global trends and sector benchmarking
	Identify and pursue opportunities for business development, contribute in new product/service development and advancement of existing client tools and solutions
	Develop and implement Sustainability business strategy plans for individual clients within a wide range of industries
	Design strategies and deliver programs to increase internal and external stakeholder engagement, awareness and commitment to sustainability
	Project manage and deliver annual sustainability reporting projects for clients in compliance with international standards, guidelines and frameworks (including GRI, UNGC, ISO26000, SASB, SDGs)
	Oversee sustainability report development, ensuring alignment with company guidelines, trends, stakeholder input & concerns and corporate strategy & directions
	Support clients to identify and articulate case studies, collect accurate data and ensure quality and timeliness of client input
	Write accurate and compelling content for sustainability reporting projects
	Serve as the central point of contact between Sustainability Knowledge Group and clients
	Identify and support opportunities to communicate client case studies externally via various channels and materials
	Track and analyse trends in Sustainability and in clients' industries
	Update internal documents, databases, factsheets, guidelines, FAQs

Person specification

Key skills and knowledge	Desired/Essential
Excellent written and verbal English skills	Essential
Minimum 5 years of demonstrated experience in a sustainability related role, with experience in the Construction Industry	Essential
Ability to develop and execute project plans and engagement campaigns in innovative ways, problem solver	Desired
Strong analytical skills	Desired

Practical experience in Sustainability reporting (GRI, UNGC as a minimum)

Desired