

JOB DESCRIPTION – Electrical Project Manager

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| Job Title | Electrical Project Manager |
| Date Reviewed | May 2023 |
| Responsible To | Senior Project Manager |
| Responsible For | Project Site teams & sub-contractors |
| Location | Dublin, Ireland |

Business Profile

AVK are the UK's leading provider of critical power systems and maintenance that guarantee reliable power. For over 30 years we've been supplying UPS systems, standby diesel generators and more recently Battery Storage and Gas Generation solutions providing our clients with reliable back-up power schemes for their mission critical services and systems.

We are trusted by many of the UK's largest Data Centre operators, Finance & Banking providers and Telecommunications companies to design, install and maintain 100% power integrity by providing diesel/gas generators, uninterruptible power systems, battery storage, switchgear, protection relays and turnkey solutions.

AVK specialise in all aspects of the design, planning, implementation and on-going maintenance of critical power systems. We provide solutions for standard or large-scale bespoke applications, covering all project sizes from £1k up to £30m. Our extensive and growing client base reflects our highly regarded reputation for both quality and service.

Overview

As a Electrical Project Manager with AVK-SEG you will take responsibility for the implementation of successful projects, ensuring the projects are delivered on time, within budget and meets the customer specifications and expectations.

The Electrical Project Manager will need to be customer focused, self-motivated, comfortable in liaising at all levels of the business, strategic thinking, the ability to coach and mentor others, used to working within tight deadlines, managing numerous projects running concurrently varying in value up to £10 million +.

Responsibilities

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| 1 | To assist in managing of Projects, with the clear goal of maximum efficiency and effectiveness, achieving Projects performance which is valued by customers but at the lowest operating cost in the marketplace and as a profitable business unit |
| 2 | To manage suppliers, both on and off site, to ensure that the quality of work is to the standard required by AVK and our customers |
| 3 | To be aware of the contractual requirements of all Projects, payment milestones and associated requirements, key dates, technical requirements for the scope of works, Health and Safety requirements |
| 4 | Review of each project at handover from Project Sales, analysing commercial, contractual and technical requirements identifying risks and escalating to the Operations Manager & Commercial Manager where appropriate |
| 5 | Planning of resources to achieve acceptable commercial and technical results |
| 6 | Day to day decisions to support project customers and contracts. Manage tasks in time to achieve required deadlines |
| 7 | Attend factory and site acceptance tests on projects when required which may require weekend work |
| 8 | Ensure delivery of AVK projects on time and in accordance with the technical requirements of the contract |
| 9 | Prepare and present project financial reports with the commercial team highlighting concerns and key highlights |
| 10 | Agree engineering design with the technical team, prepare and monitor project plan. |

Person specification

| Key skills and knowledge | Desired/Essential |
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| Minimum of 5 years project experience in power generation industry, specifically diesel generators | Essential |
| Excellent communication and negotiation skills | Essential |
| Customer focussed with negotiation and mediation skills | Essential |
| Hold a full valid driving licence | Essential |
| Hold an electrical or mechanical engineering qualification | Essential |
| Considerable drive and be able to push actions through the entire business. Highly proactive. | Essential |
| Required to occasionally work unsociable hours, weekends, nights or public holidays, as is required from time to time within the Projects department | Essential |
| Exceptional organisational and time management skills | Desired |